

April 20, 2009

A regular meeting of the Board of Trustees of the Village of Arthur, IL, was held on Monday, April 20, 2009. Village President David Conlin called the meeting to order at 7:00pm. Roll call was answered by Trustees Russell Perrine, Shirley Stone, Mike Hilgenberg, Matt Bernius, Mike McWilliams, and Darrell Duzan.

Approval of Previous meeting minutes

The regular meeting minutes of April 6, 2009; the Finance Committee Executive Session of April 13, 2009; and the Police Committee meeting minutes of April 15, 2009; were approved as presented.

Remembrances

A moment of silence was held in honor of Geretta Clemons and Bill Johnson.

President Comments and Announcements

Kitchen Seed Company will be recognized at the ECIDC annual meeting in Effingham on May 14. Reservations are due tomorrow.

President Conlin reviewed the drafted budget developed by S. Perrine. The Board will approve the final draft in May.

Treasurer Report

S. Perrine commented on the financial documents.

Visitor Comments

Visitors present were Eric Alexander, Russ Brough, Barry Burnett, Terry Clark, Iris Dicks, Karen Good, and Ron Kingery. Village employees present were Roger Hanson, Jeff Mercer, Sue Perrine, and Steve Peterson.

Trustee Reports

R. Perrine, S. Stone, and M. Hilgenberg stated they enjoyed their time on the Board and wished the new Trustees well.

M. Bernius, M. McWilliams, and D. Duzan thanked the Trustees leaving the Board for their leadership and mentorship.

Police Chief Report

The Police Department finished their firearms training successfully.

M. Goodman met with a Verizon representative; a survey of usage was done to reduce costs. Phones were upgraded at little cost.

Village Attorney Report

R. Crossman reported a variance hearing will be held on the 30th.

Old Business—None

New Business

E. Alexander described a concert The Berg is hosting on May 3. Due to travel, the show can't start until 6pm; he requests extending the hours of operations for that date until 11pm. R. Perrine made a motion to approve the request. M. McWilliams seconded. All Trustees voted YEA.

S. Stone made a motion to donate \$750 for AHS post-prom; M. Bernius seconded. Trustees Perrine, Stone, Bernius, McWilliams, and Duzan voted YEA. Trustee Hilgenberg voted NAY.

S. Peterson reviewed the need to repair the four manholes on South Vine Street. The bid opening for this project was April 16. The project will be done in two parts due to some of project being specialty work and materials. R. Perrine made a motion to award part 1 of the project to A&R Services, the low bidder, for \$10,566.00. D. Duzan seconded. All Trustees voted YEA.

M. Bernius made a motion to award part 2 of the project to Culy Construction in the amount of \$20,300.50. R. Perrine seconded. All Trustees voted YEA.

M. McWilliams made a motion to close one parking space on the north side of Progress Street next to the Visitors Center on April 22-25 to allow placement of a sign. M. Hilgenberg seconded. All Trustees voted YEA.

M. Goodman reviewed changes needing to be made to the Police Operations Manual. R. Perrine made a motion to accept the changes as explained. D. Duzan seconded. All Trustees voted YEA.

He reviewed information regarding the purchase of tasers, including information regarding liability. He requests to purchase two tasers with holsters, an additional three holsters, and software at a cost of \$2,100.65. D. Duzan made a motion to purchase the taser equipment. R. Perrine seconded. All Trustees voted YEA.

M. Goodman explained the changes to emergency services radios to narrow banding by 2011, and his plan to implement that for the Village. He received two bids, one of them a local bid. He requested to purchase six portable radios. R. Perrine made a motion to accept the low bid from Barbeck Communications for six radios and accessories for \$2,934. D. Duzan seconded. All Trustees voted YEA.

M. Goodman reviewed his request to add a new hand held radar gun for \$524; the current one is 12 years old. D. Duzan made a motion to approve the request. M. Hilgenberg seconded. All Trustees voted YEA.

M. Goodman reviewed a citizen's request to extend the hours of usage of golf carts and UTVs and the Police Committee discussion. R. Perrine made a motion to rescind the hour restriction and require a yellow flashing light visible ⁴⁰⁰~~500~~ feet from the rear for golf carts and UTVs. M. Bernius seconded. All Trustees voted YEA. The Ordinance Number will be 04-20a-08.

M. McWilliams made a motion to pay the Personal Property Replacement Tax payment to the Library in the amount of \$9,733.56. M. Bernius seconded. All Trustees voted YEA.

S. Perrine presented information regarding the status of Village accounts. S. Stone made a motion to approve the line transfers as requested. M. Hilgenberg seconded. All Trustees voted YEA.

M. Hilgenberg made a motion to approve paying back a loan from the General Fund to the Water & Sewer fund in the amount of \$70,500. D. Duzan seconded. All Trustees voted YEA.

M. Hilgenberg made a motion for the General Fund to borrow \$126,000 from the Water and Sewer Fund to be paid back during the 2009 – 2010 fiscal year. S. Stone seconded. All Trustees voted YEA.

D. Duzan made a motion to permanently transfer \$3,400 to the Social Security checking account and \$1,900 to the IMRF Fund checking account for a total of \$5,300 from the General Fund checking account. M. Hilgenberg seconded. All Trustees voted YEA.

M. Bernius made a motion to enter into Executive Session to discuss employee wage and salary reviews. (Illinois Statutes, 5ILCS 120/2)(c)(2) Deliberations concerning salary schedules for one or more classes of employees. D. Duzan seconded. All Trustees voted YEA.

The regular session resumed. All Trustees were present. President Conlin reopened the meeting.

M. Hilgenberg made a motion to increase the license fees for water and sewer operating certificates to 40 cents for each license. S. Stone seconded. Trustees Stone, Hilgenberg, Bernius, McWilliams, and Duzan voted YEA. Trustee Perrine abstained.

M. Hilgenberg made a motion to raise wages for employees as attached and give J. Watkins and S. Perrine each a \$2,000 bonus. S. Stone seconded. Trustees Stone, Hilgenberg, Bernius, McWilliams, and Duzan voted YEA. Trustee Perrine abstained.

Approve Expenditures

M. Hilgenberg made a motion to approve expenditures in the amount of \$5,975.97. S. Stone seconded. All Trustees voted YEA.

M. Hilgenberg made a motion to approve March expenditures not yet approved in the amount of \$70,136.14. S. Stone seconded. All Trustees voted YEA.

President Conlin stated he has enjoyed his career with the Village.

Adjourn

R. Perrine made a motion to adjourn; M. Bernius seconded. President Conlin adjourned the meeting at 9:03pm.

APPROVED David J. Conlin
Village President

ATTEST Jennifer Perrine
Village Clerk

DATE May 4, 2009

2008 - 2009

LINE ITEM TRANSFERS

ACC'T #	DESCRIPTION	APPROP. AMOUNT	YR. TO DATE	TRANSFERS	FROM	ACC'T #
ADMINISTRATION:						
01.11.533	LEGAL SERVICE	\$ 18,000.	\$ 34,668.	\$ 17,000.	OTHER IMPROV	01.41.890
01.11.539	CONSULTING SERV	4,000.	4,223.	300.	OTHER IMPROV	01.41.890
01.11.553	PUBLISHING,PRINTING	2,300.	2,598.	300.	OTHER IMPROV	01.41.890
01.11.651	OFFICE SUPPLIES	4,000.	5,110.	1,200.	OTHER IMPROV	01.41.890
01.11.916	COMM BLDG MAINT	6,300.	7,472.	1,200.	OTHER IMPROV	01.41.890
POLICE:						
01.21.474	EBA ADMIN FEES	\$ 150.	168.	20.	OTHER IMPROV	01.41.890
01.21.510	MAINT SERVICES	6,500.	9,618.	3,200.	OTHER IMPROV	01.41.890
01.21.651	OFFICE SUPPLIES	2,200.	2,233.	100.	OTHER IMPROV	01.41.890
PUBLIC WORKS:						
01.41.474	EBA ADMIN FEES	150.	161.	20.	OTHER IMPROV	01.41.890
01.41.516	SNOW REMOVAL	4,500.	6184.	1,700.	OTHER IMPROV	01.41.890
01.41.517	SWIMMING POOL	15,500.	16,340.	850.	OTHER IMPROV	01.41.890
01.41.652	OPERATING SUPPLIES	4,000.	4,095.	100.	OTHER IMPROV	01.41.890
LIABILITY INSURANCE:						
14.21.454	POLICE WORK COMP	\$ 8,500.	\$ 8,838.	\$ 350.	ADM WORK COMP	14.11.454
14.21.590	POLICE LIABILITY	5,000.	5,322.	350.	ADM LIAB INS	14.11.590
14.41.454	P/W WORK COMP	9,600.	10,072.	500.	ADM WORK COMP	14.11.454
14.42.454	W/S WORM COMP	5,500.	5,677.	200.	ADM WORK COMP	14.11.454
WATER/SEWER:						
51.42.421	SALARIES	\$ 108,000.	\$ 108,149.	\$ 500.	PUBLIC WORKS	51.42.890
51.42.532	ENGINEERING SERV	23,000.	44,547.	22,000.	PUBLIC WORKS	51.42.890
51.42.562	TRAVEL & SCHOOL	2,200.	3,205.	1,050.	PUBLIC WORKS	51.42.890
51.42.653	SMALL TOOLS	750.	1,371.	650.	PUBLIC WORKS	51.42.890
51.42.656	CHEMICALS	53,000.	54,190.	1,200.	PUBLIC WORKS	51.42.890
51.43.615	MAINT SEWR SYSTEM	500.	8,693.	8,200.	PUBLIC WORKS	51.42.890

CHANGES TO BUDGET WOULD READ:

01.11.533	ADM LEGAL SERVICE	\$ 35,000.
01.11.539	ADM CONSULTING SERVICE	4,300.
01.11.553	ADM PUBLISHING & PRINTING	2,600.
01.11.651	ADM OFFICE SUPPLIES	5,200.
01.11.916	ADM COMMUNITY BLDG MAINT	7,500.
01.21.474	POL EBA ADMIN FEES	170.
01.21.510	POL MAINT SERVICES	9,700.
01.21.651	POL OFFICE SUPPLIES	2,300.
01.41.474	STR EBA ADMIN FEES	170.
01.41.516	STR SNOW REMOVAL	6,200.
01.41.517	STR SWIMMING POOL	16,350.
01.41.652	STR OPERATING SUPPLIES	4,100.
01.41.890	STR OTHER IMPROVEMENTS	124,010.
14.11.454	ADM WORK COMP	6,950.
14.11.590	ADM LIABILITY INSURANCE	14,650.
14.21.454	POLICE WORK COMP	8,850.
14.21.590	POLICE LIABILITY INSURANCE	5,350.
14.41.454	STREET WORK COMP	10,100.
14.42.454	W/S WORK COMP	5,700.
51.42.421	W/S SALARIES	108,500.
51.42.532	W/S ENGINEERING	45,000.
51.42.562	W/S TRAVEL & SCHOOLING	3,250.
51.42.653	W/S SMALL TOOLS	1,400.
51.42.656	W/S CHEMICALS	54,200.
51.42.890	W/S PUBLIC WORKS	116,400.
51.43.615	SEWER MAINT SEWER SYSTEM	8,700.

2009-2010

FULL-TIME EMPLOYEES

YRS. OF SERV.	NAME	DATE STARTED	2009 BI- WEEKLY	2009 HOURLY	% RAISE	BI-WEEKLY OR HOURLY – 2010
23	PETERSON	10/27/86	1,508.00	18.85	.45	19.30
20	WATKINS	05/15/89	1,560.00	19.50	.45	19.95
15	GOODMAN	07/05/94	1,942.40	50,500.	1,515.	52,015.
13	MERCER	07/13/96	1,541.60	19.27/20.07	.45	20.52
13	MURRAY	12/30/96	1,492.00	18.65	.45	19.10
11	HANSEN	01/02/98	1,511.20	18.89	.61	19.50
10	S. SMITH	05/03/99	1,316.80	16.46	.45	16.91
10	T. BINION	05/05/99	1,076.80	13.46	.45	13.91
10	PERRINE	06/28/99	1,308.00	16.35	.45	16.80
2	MANTE	01/24/07	1,240.00	15.50	.45	15.95
2	LEDBETTER	05/01/07	1,088.00	13.60	.45	14.05

Shift Differential 4:00 p.m. to 12:00 a.m. .25
 Shift Differential 12:00 a.m. to 8:00 a.m. .50

FULL-TIME/PART-TIME EMPLOYEES

YRS. OF SERV.	NAME	DATE STARTED	POSITION	2009 HRLY. OR BI-WKLY.	% RAISE	BI-WEEKLY OR HOURLY – 2010
9	YODER	04/18/00	STREET DEPT	13.10	.45	13.55
3	SCHROCK	01/04/06	TIC/RECEPT.	10.30	.25	10.55

PART-TIME EMPLOYEES

YRS. OF SERV.	NAME	DATE STARTED	POSITION	2009 HRLY. OR BI-WKLY.	% RAISE	BI-WEEKLY OR HOURLY – 2010
17	MERCER	06/15/92	PATROLMAN	17.57	.25	17.82
15	D. BINION	10/13/94	TIC/JANITOR EXTRA CLEANING	162.75 8.75	4.00 .25	166.75 9.00
14	STANFORD	08/18/95	CR. GUARD	224.00	6.00	230.00
10	A. PECK	12/10/99	CR. GUARD	147.50	4.00	151.50
5	FAY	08/16/04	PATROLMAN	11.30	.25	11.55
3	SUDING	07/01/06	PATROLMAN	11.30	.25	11.55
2	P. KINGERY	03/05/07	CB/JANITOR EXTRA CLEANING	178.00 8.75	4.00 .25	182.00 9.00
1	SHADWELL	02/18/08	PATROLMAN	11.30	.25	11.55
1	OYE	02/23/08	PATROLMAN	11.30	.25	11.55
1	C. SMITH	02/23/08	PATROLMAN	11.30	.25	11.55
1	D. PECK	04/25/08	TIC/RECPT.	8.35	.25	8.60

Mileage paid at \$.40 per mile – effective 05/01/07
 Dog Catcher Salary \$105.00 bi-weekly – effective 05/01/06