

July 15, 2013

A regular meeting of the Board of Trustees of the Village of Arthur, IL, was held on Monday, July 15, 2013, in the Village Board Room. Village President Matt Bernius called the meeting to order at 7:00pm. Roll call was answered by Trustees Terry Clark, Karen Good, Larry Miller, and JD Kuhns. Trustees Dave Tiffan and James Aikman were absent.

Approval of Previous meeting minutes

The regular meeting minutes of July 1, 2013, were approved as presented.

Village President Comments and Announcements

- President Bernius thanked all of the Village employees for their work during the Moultrie-Douglas County Fair, as well as the other agencies involved.
- The students from EIU would like to come on August 17 to volunteer. President Bernius asked for someone to coordinate them for the three hours that they are here. The project will be chosen at a later time.

Treasurer's Report

- Village Comptroller Erica Carter commented on the financial documents from the new accounting system as of May 31, 2013.

Trustees' Reports

- L. Miller stated the new mower is working well. They have been using the new patcher machine on the east side of North Vine Street.
- K. Good stated she saw the no semi signs have been installed. She thanked the Village employees for setting up the Meadowview sign.
- T. Clark asked for an update on the Morningside sewer project. J. Kuhns stated the truck is to be delivered the morning of the 19th so that the cleaning part of the project can begin. There was a problem with the truck which has delayed the delivery.
- K. Good asked about the mapping project. President Bernius stated he hadn't heard about it for a while; he will follow up.
- T. Clark asked about building permit reports.

Police Chief's Report

- Police Chief Goodman asked R. Crossman about the squad car that was declared excess property; two bids have been received. President Bernius stated action will be taken at the next meeting. One bid was for \$687.50; the other bid was for \$1,300.
- The electronic board from the siren on the north end was returned. It's not the electronic board that is causing the problem; Bodine suggested it was an antenna issue. A new antenna for \$522.50 has been ordered per President Bernius's direction.
- There were no problems with the beer tent at the Fair.

Village Attorney's Report

- Robert Crossman updated the Board on the status of the ordinance violation litigation. There was a mix-up with the court's scheduling; it's been re-scheduled in October.

Visitors' Comments

One visitor was present, Bob Doan.

Old Business – None

New Business

- B. Doan presented information regarding street closures for "A Touch of Arthur." There are a couple of changes to the request. He asked that Hickory Street be closed from Progress to Park Street, and the list should show South Hickory Street and South Walnut Street. T. Clark made a motion to approve the closings of the streets for the Touch of Arthur on August 3. K. Good seconded. All Trustees voted YEA.
- President Bernius updated Trustees on the status of the TIF district; the next step is to prepare a resolution of intent. R. Crossman has reviewed it and found no irregularities. T. Clark made a motion approve the Resolution of Intent to create a TIF District. K. Good seconded. All Trustees voted YEA.

- President Bernius presented information about an interested parties registry for the TIF District. The firm will establish the registry, mainly for other taxing bodies. R. Crossman has reviewed it and found no irregularities. K. Good made motion to establish an interested parties registry and the rules for the registry. T. Clark seconded. The Ordinance number will be 07-15a-13. All Trustees voted YEA.
- President Bernius suggested paying the Woody's bill of \$58,164.83 for the patching machine rather than making installments. L. Miller moved to pay Woody's in the amount of \$58,164.83 in one payment for the patching machine. J. Kuhns seconded. All Trustees voted YEA.
- President Bernius asked about maintenance of Village employee cell phones if they're broken during working hours. Chief Goodman stated the initial phones were purchased by the Village, but as they were upgraded, most employees have paid to upgrade to smart phones. The currently policy is for Village-owned phones. There was discussion about purchasing insurance or the Village self-insuring the phones. The phone accounts belongs to the Village; the phone belongs to the employee. T. Clark made a motion to adopt the guidelines regarding cellular telephones as presented and to allow \$120 to each employee per fiscal year for repair or replacement of a lost or damaged cell phone. L. Miller seconded. All Trustees voted YEA.
- President Bernius stated that meeting packets have been mailed in the past; however, E. Carter has emailed them the last couple of times. There was discussion about the options for email, mailing, or having the packet available at each place for the meeting. K. Good made a motion to accept the delivery of agendas and packets by email for a trial period. J. Kuhns seconded. All Trustees voted YEA.
- President Bernius stated a permit from the EPA needs to be obtained to run the sanitary sewer extension on West Palmer Street for a couple of new businesses that will be built behind the current clinic. The Village employees will be doing the work which includes two to three manholes and 300-400' of pipe. It will take approximately 30 days to get permit. J. Kuhns made a motion to approve the West Palmer Street sanitary sewer extension work with the Village performing the work. K. Good seconded. All Trustees voted YEA.
- K. Good made a motion to enter Executive Session regarding the appointment, employee performance, compensation, and benefits (5 ILCS 120/2 (c)(1)). The appointment, employment compensation, discipline, performance, or dismissal of specific employees of the public body. J. Kuhns seconded. All Trustees voted YEA.
- President Bernius re-opened the meeting. Trustees present were T. Clark, K. Good, L. Miller, and J. Kuhns.
- T. Clark made a motion to increase Mike Elsberry's current hourly rate by \$1 effective at his six-month date. J. Kuhns seconded. All Trustees voted YEA.

Approve Expenditures

- T. Clark made a motion to approve expenditures in the amount of \$14,749.63. K. Good seconded. All Trustees voted YEA.
- President Bernius stated the IML Conference is October 17-19 in Chicago.
- E. Carter distributed a building permit list. She will add the address and date of issuance for the permit to the list.

Adjourn

President Bernius adjourned the meeting at 8:14pm.

APPROVED *R. Matt Bernius*
Village President

ATTEST *Janice M. Perrine*
Village Clerk

DATE *August 5, 2013*