

August 15, 2011

A regular meeting of the Board of Trustees of the Village of Arthur, IL, was held on Monday, August 15, 2011, in the Board Room. Village President Matt Bernius called the meeting to order at 7:00pm. Roll call was answered by Trustees Terry Clark, Karen Good, Dave Tiffan, and Iris Dicks. Trustees Larry Miller and JD Kuhns were absent.

Approval of Previous meeting minutes

The regular meeting minutes of August 1, 2011; the Community Relations and Tourism Committee meeting minutes of July 28, 2011; and the Police Committee meeting minutes of August 5, 2011; were approved as presented.

Village President Comments and Announcements

- President Bernius thanked everyone for covering while he was out of town.
- He stated having the Eberhardt Village as a cooling station is good idea. I. Dicks stated the Firehouse can also be used as a cooling location.
- He passed around a thank you note from James Aikman, President of the Arthur Area Association of Commerce.
- Since the Palmer Street bridge has re-opened, President Bernius would like to give everyone involved with the bridge funding (including community members and legislators) an opportunity to be thanked. He is coordinating a re-dedication ceremony on October 3 at 6pm at the bridge. Refreshments will be served immediately following at Eberhardt Village. The Board meeting will still be held at 7pm.

Treasurer's Report

Comptroller Sue Perrine commented on the financial documents. She stated about 30 students from Eastern Illinois University will be in town for community service. The audit is still in process; the final report will probably be the second meeting in September.

Trustees' Reports

- T. Clark thanked J. Aikman for the thank you note. He has received positive comments about the flowers in the downtown area. There are problems with the water fountain in the gazebo parking lot. He thanked Larry Miller for some mowing along Route 133.
- K. Good asked about the status of the East Illinois Street drainage project. She asked about the weeds in the flower beds around the parking lot on the north side of the Welcome Center. The weeds have been sprayed and some have been cut back.
- D. Tiffan had some questions about missing street signs. He will contact the Street Department.
- I. Dicks stated there are some benches downtown that need to be re-painted. The painting of the flag pole at the Welcome Center has been completed, and a new flag is flying. She recognized Larry Miller for his work cleaning up some mowing, etc. President Bernius stated Bear Creek Yard Creations wants to donate five each of two different types of benches for downtown; they want to put some (tasteful) advertising on each bench. The benches have a 20-year life span and are easily repaired if damaged or vandalized. K. Good and I. Dicks will choose a color.

Police Chief's Report - None

Village Attorney's Report

- Attorney Robert Crossman reminded everyone that there is a Zoning Board meeting this Thursday at 5:05pm.
- He received a question about filing the white book on the Palmer Street bridge, which will help get people out of the flood plain.
- A citizen brought in a letter from an insurance company that his / her insurance would be cancelled due to a bad sidewalk. He will talk with Larry Miller on Wednesday.

Visitors' Comments

Visitors present were James Aikman, Sharon Daily, DD and Joan Jean, and Cindy Peyton and her fiancé.

Old Business

- President Bernius reviewed tentative plans for the sidewalk on Ash Street; there is one property owner who is willing to remove a tree. He stated if the sidewalk is removed and then a tree needs to be removed at a later time, the Village will not pay to remove it; homeowners need to be aware of that. There was additional discussion about what sidewalk and how much to remove in that block. T. Clark made a motion to remove the sidewalk on the east side of South Ash Street from the corner of Lincoln Street to the south end of the sidewalk. K. Good seconded. All Trustees voted YEA.
- There was a brief review of the previous discussion regarding planting on Village right-of-way. President Bernius moved this item to a future Work Session meeting.

New Business

- There was brief discussion regarding handicap parking for the Cheese Festival. This was postponed until later in the meeting.
- President Bernius stated the alcohol policy for the Community Building has been in place since the building opened; if the Board has reservations, the policy needs to be reviewed. C. Peyton reviewed her plans for a wedding reception in the building. Trustees stated their opinions regarding the policy. K. Good made a motion to allow this wedding reception on October 1 and the request to serve liquor. D. Tiffan seconded. Trustees Good, Tiffan, and Dicks and President Bernius voted YEA. Trustee Clark voted NAY.
- I. Dicks reviewed the Community Relations meeting regarding signage for the Community Room. The 12" letters and freight will be about \$450. There was discussion about all options. The money will come out the Community Building part of the budget. T. Clark made a motion to accept the proposal from AJ to put the lettering on the hitchrack saying "Community Center" and on the Building "Community Center" in 12" letters. I. Dicks seconded. All Trustees voted YEA.
- I. Dicks reviewed the Committee meeting discussion regarding porta-potties and restrooms during the Cheese Festival. Women would use the men's and women's restrooms at the Welcome Center, and men would use the porta-potties. The restrooms in the Community Building would be available from the outside. The Arthur Area Association of Commerce has hired Andy Peck for cleaning and supplying all restroom facilities. A. Peck can lock and unlock the building. I. Dicks moved to allow the AAAOC to use the restrooms in the Municipal Building with the stipulation that they are checked, cleaned, and approved at the end of the festival. T. Clark seconded. All Trustees voted YEA.
- President Bernius presented two proposals for lighting for the Street Department shop, one from Merv's Electric and one from Harris Electric. T. Clark made a motion to accept the bid from Merv's Electric in the amount of \$1,625 to install new light fixtures at the shop at the maintenance building on West Progress Street. I. Dicks seconded. All Trustees voted YEA.
- President Bernius stated O'Neil Brothers has met all aspects of the contract on the bridge construction. T. Clark asked about the road condition close to the bridge with all of the equipment being used in that area. K. Good made a motion to approve the final pay estimate to the contractor for the Palmer Street bridge project in the amount of \$35,867.92. I. Dicks seconded. All Trustees voted YEA.
- President Bernius stated the blower from the north blower repair at the Sewer Plant can't be repaired on site as previously approved in the amount of \$3,484. So, it needs to be removed, taken to company's site, and repaired / rebuilt. This will cost a total of \$6,180. The life of a rebuilt blower is 5-8 years. T. Clark made a motion to accept proposal from Illinois Electric Work for a total of \$6,180 to repair the blower. I. Dicks seconded. All Trustees voted YEA.
- S. Perrine updated Trustees on the status of the repairs to the wind damage and the dealings with the insurance company.
- T. Clark made a motion to leave the matter of street closings and handicap parking locations during the Cheese Festival to the discretion of the Police Chief. K. Good seconded. All Trustees voted YEA.
- President Bernius stated Gary Jent is willing to extend his agreement for six months. Brandon is progressing in his education for the Sewer Plant. Work needs to be done with Gary on re-mapping on infrastructure. There was a suggestion of finding someone who is going into surveying to come on as an intern to work on the mapping. This will be

talked about further at a Work Session meeting. K. Good made a motion to renew Gary Jent's contract for six more months. I. Dicks seconded. All Trustees voted YEA.

- M. Goodman reviewed the discussion from the Police Committee meeting regarding ballistic vest replacement; they need to be upgraded. Both bids were lower than budgeted; he is going to try to get reimbursement through a grant process. A policy needs to be drafted so that it is mandatory for officers to wear vests; currently, there is no policy. The Police Committee will address this at a later time. Part-time officers are responsible for providing their own vests; the Village provides vests for full-time officers. D. Tiffan made a motion to purchase the equipment requested by the Police Chief. K. Good seconded. All Trustees voted YEA.
- M. Goodman described the need for prisoner confinement equipment as discussed at the Committee meeting. He recommends purchasing the equipment from O'Herron's. K. Good made a motion to purchase the screen from O'Herron's per M. Goodman's recommendation for \$363.90. D. Tiffan seconded. All Trustees voted YEA.
- M. Goodman stated another part-time officer is needed for the Department due to some staffing changes. He recommends hiring Michael Bradley and described his qualifications. T. Clark ^{made a motion to} authorized the Police Chief to hire Michael Bradley as a part-time police officer at \$11.55 per hour. I. Dicks seconded. All Trustees voted YEA.
- S. Perrine described the options for the IMRF Employer Rate. K. Good made a motion to approve the 2012 IMRF Employer Rate of 14.57%. I. Dicks seconded. All Trustees voted YEA.
- S. Perrine described the conference she would like to attend. The cost of the conference is \$250; the cost of the hotel room is \$209 per night. I. Dicks made a motion to allow S. Perrine to attend the IML Conference in Chicago on September 15-17 in the amount of \$877 plus mileage and meals. K. Good seconded. All Trustees voted YEA.

Approve Expenditures

- T. Clark made a motion to approve expenditures in the amount of \$19,513.61. K. Good seconded. All Trustees voted YEA.
- T. Clark made a motion to approve July expenditures not yet approved in the amount of \$42,826.20. K. Good seconded. All Trustees voted YEA.

Adjourn

President Bernius adjourned the meeting at 8:47pm.

APPROVED *R. Matt Bernius*
Village President

ATTEST *Jennifer M. Perrine*
Village Clerk

DATE *September 6, 2011*