

March 21, 2011

A Community Relations Committee Meeting of the Board of Trustees of the Village of Arthur was held on Monday, March 21, 2011. Chairperson Iris Dicks called the meeting to order at 6:30 p.m. with roll call answered by Mike McWilliams. Guests at the meeting were President Matt Bernius and Trustees Larry Miller and Terry Clark.

The purpose of the meeting was to discuss future projects and the new fiscal year budget for the Welcome Center.

I. Dicks presented a list of needs at the Welcome Center.

- First item discussed was the copier lease agreement. The current lease agreement has expired. Discussion followed regarding the cost of the current lease and the proposed lease. It was also discussed who was using the copier and how it was being used. It was discussed that most of the printing needs of the Arthur Area Economic Development Corporation could be done on a regular printer and any copies pertaining to Village business could be brought down to the Municipal Office.
- The gutters and soffits are in poor condition and need to be repaired or replaced this year or next.
- Painting on the outside of the building needs to be done – specifically the posts and the wooden bridge on the north side of the building.
- The flag pole needs to be painted.
- The air conditioning system will need to be repaired. There is a leaking coil and Freon will need to be added. It was also discussed that the air conditioning system at the Municipal Building will also need to be repaired or replaced in the upcoming year.
- There have been some minor bathroom repairs in the past year. The toilets have been fitted with energy savers.
- It was brought up that maybe the volunteers need to answer or report to someone other than just Bob Doan.
- There was some discussion regarding the watering of the plants downtown and the possibility of using a part-time employee instead of one of our full-time employee's in order to save money.

Both I. Dicks and M. McWilliams felt the top three items for the Welcome Center were:

1. Air conditioning repair
2. Guttering
3. Bathrooms to remain in good working condition

M. McWilliams questioned whether the Hotel/Motel funds could be used for Tourism.

I. Dicks stated these funds have traditionally been going to the Chamber. Exactly how Hotel/Motel funds can be used will be reviewed.

Meeting adjourned at 6:59 p.m.

APPROVED *Iris Dicks*
Committee Chairperson

ATTEST *Ann A. Perrine*
Village Deputy Clerk

DATE *April 4, 2011*